

New England Amateur Athletic Union Boys & Girls State Championship Bid Application

Bid Qualifications:

- ◆ Club bidding must be registered in the current AAU year (September through August) and have adequate membership per the AAU Code Book.
- ◆ Have NO outstanding fees owed to the NE Office or any other AAU Clubs
- ◆ All results* from the previous year must have been submitted to both the National and New England AAU offices.
- ◆ All medals and trophies were presented to the winning participants in the prior year.
- ◆ Club bidding must have run a successful AAU Sanctioned Event prior to Bidding.
- ◆ All Items on the TOURNAMENT CHECKLIST MUST be completed within the appropriate timeframe.

List of Events Previously Hosted:

Event(s) Requested (Circle One):

MA ME NH RI VT

BOYS STATE CHAMPIONSHIP

9u 3 rd grade	10u 4 th grade	11u 5 th grade	12u 6 th grade	13u 7 th grade
14u 8 th grade	15u 9 th grade	16u 10 th grade	Jr. Boys	Senior Boys

GIRLS STATE CHAMPIONSHIP (GRADE BASED)

4 th	5 th	6 th	7 th	8 th
9 th	10 th	11 th		

NEW ENGLAND BOYS CHAMPIONSHIP

9u 3 rd grade	10u 4 th grade	11u 5 th grade	12u 6 th grade	13u 7 th grade
14u 8 th grade	15u 9 th grade	16u 10 th grade	Jr. Boys	Senior Boys

Bid Submission:

- ◆ Organizations wishing to Host a championship tournament must submit a completed application and bid fee of \$100.00 per age division by **November 30, 2009** to the New England AAU office.
- ◆ All applications will be approved or denied by the **NEAAU Office** on or before December 31, 2009. This will allow the Basketball Chairs time to review facilities as well as the bidding club's standings with AAU.
- ◆ **NOTE:** If any tournaments remain open for bid after November 30, 2009, the New England AAU Office has the right to run or assign the remaining tournaments.

Bid Fee:

Base Bid Fee for this event is \$100 per age division, plus an additional \$10 per team which is payable to the NEAAU Office.

A fee of \$100 per age division must be included with your bid application. The \$10 team fee must, be paid **7 days** prior to the start of the event.

Example: An age division having 24 teams, the base bid fee is \$100. Plus \$10 per team entered in that age division (24 teams x \$10 = \$240.00) the total fee needed is \$340.00 for that age division.

Simply stated, the Host must submit a \$100.00 bid fee per age division to the NEAAU office with the Bid application. When the exact number of teams are calculated, then the \$10 team fee due 7 days prior to the event.

Facilities:

A list of facilities for each age division must be submitted with your application. Requirements are:

- Minimum of two (2) courts per age division (approximately 1 court for 10 teams)
- The courts must have working clocks
- The courts must have working score boards
- All court floors must be a minimum High School standard, 84 x 50 dimension.
- Teams must have chairs or benches for each team
- Scorer's and Timer's table must be on the same side as the teams are seated

Team Entry Fee:

The host may charge a team fee, no less than \$350.00 or no more than \$450.00 per team.

Admission:

The host may charge a maximum of \$5.00 per day.

Programs:

The host may charge a maximum \$5.00 for a program.

Medals:

Medals must be obtained through the National Office **21 days** prior to the event. Please order 15 medals in order to cover the entire team. Medals must be given to the **First, Second, Third and Fourth** place teams.

Trophies:

Trophies will be given to the **First and Second** place teams.

Equipment:

All teams will have chairs or benches on the sidelines for seating. All Basketballs must be Official AAU or High School balls and appropriate size.

Date of Event:

The State Tournaments for all age divisions (Boys -9u/3rd grade through Juniors & Girls 4th grade through 11th grade) will be held between the first and second weekends in May.

Please note that the Super Regional will be held the second or third weekend in April, depending on where Easter falls. The New England Basketball Championships, for the BOYS all age divisions will be held the fourth weekend in May each year and the girls are the 3rd weekend of May.

Entry Packets:

Host will copy the formatted entry as provided by NEAAU. Host may also want to use "Intent to Participate" form prior to the deadline date of tournament.

If the host wishes to use NEAAU mailing list, the NEAAU Office will handle such mailing and the host will reimburse all related expenses.

Schedule Format:

Host must determine a suitable way to convey the schedule to tournament participants prior to bid approval.

The New England AAU Office must receive an electronic copy of all playing schedules NO less than 7 days prior to the start of each event to post on the New England Website.

A full schedule (check-in times, pool play and Championship round schedule) must be available to participants 7 days prior to the event start. An updated Championship round schedule should be available 24 hours after the last game of pool play.

Prior to its release, the District Basketball Chairs must approve the Schedule.

The Basketball Chairs will review all seedings within 24 hours of deadline entry.

Tournament Format Requirements:

The Tournament template will be supplied by New England Basketball Committee - The format will be pool play - down to single elimination play based on the number of teams needed to place out in the tournament.

- All teams will be guaranteed 3 games.
- 1 game recovery time minimum
- 3 game maximum per team per day
- All teams must be notified of their playing schedule at LEAST 7 days prior to the start of the tournament
- Teams place down to 8 places
- All schedules & brackets must follow the New England AAU Template obtained from the District Basketball Chairs.

Entry Deadline:

The entry deadline for any NEAAU Boys or Girls State or NE Championship is 14 days prior to the start of the event. Any team not complying with these terms may be excluded from the tournament. Late entries are admitted at the Host's discretion. Host may send out "Intent to Participate" with the tournament entry package to determine the number of teams wanting to participate early on.

Sanctioning:

The host must sanction each event with the AAU. All forms and fees must be submitted to the New England AAU Office within 21 days of the bid being awarded to the host. If submitted after the

deadline, there is a \$100.00 late fee.

Please follow the current sanction guidelines and order certificates of insurance if necessary. This information can be found on the website <http://www.neaa.org/forms.htm>

Membership:

All players, coaches and administrators must be current AAU Members.

Playing Rules:

The event must follow all AAU Boys & Girls Basketball Handbook rules as outlined by each sport.

Bid to National:

See Handbook for the number of bids available.

Referees:

The Host will provide a minimum of two (2) referees per game and all referees must be High School Federation Certified. No referee can work more than 4 games per day.

Rosters & Results:

Rosters must be submitted to the Host/Tournament Director 10 days prior to the start of the Tournament. The Host/Tournament Director must check all AAU membership cards, birth documents and grade exception forms (boys only).

NOTE: Most of this information can now be checked online if the event has been sanctioned and the event director is a registered AAU Member. Contact the NEAAU or National Office for further information.

Return the Following **BOYS** Application to the
New England Amateur Athletic Union Office:

Host Organization:

Name: _____

Address: _____

City: _____ State: _____ Zip Code _____

AAU Club Number _____ Email _____

Phone # _____ Fax# _____

Person in Charge of the Event:

Name: _____

Address: _____

City: _____ State: _____ Zip Code _____

AAU Membership # _____ Email _____

Phone # _____ Fax # _____

Tournament Director:

Name: _____

Address: _____

City: _____ State _____ Zip Code _____

AAU Membership # _____ Email _____

Phone # _____ Fax# _____

Proposed Dates of Competition: Boys

9u 3rd grade Start: _____
End: _____

14u 8th grade Start: _____
End: _____

10u 4th grade Start: _____
End: _____

15u 9th grade Start: _____
End: _____

11u 4th grade Start: _____
End: _____

16u 10th grade Start: _____
End: _____

12u 6th grade Start: _____
End: _____

17u / Jr. Boys Start: _____
End: _____

13u 7th grade Start: _____
End: _____

Sr. Boys Start: _____
End: _____

Return the Following GIRLS Application to the
New England Amateur Athletic Union Office:

Host Organization:

Name: _____

Address: _____

City: _____ State: _____ Zip Code _____

AAU Club Number _____ Email _____

Phone # _____ Fax# _____

Person in Charge of the Event:

Name: _____

Address: _____

City: _____ State: _____ Zip Code _____

AAU Membership # _____ Email _____

Phone # _____ Fax # _____

Tournament Director:

Name: _____

Address: _____

City: _____ State _____ Zip Code _____

AAU Membership # _____ Email _____

Phone # _____ Fax# _____

Proposed Dates of Competition: Girls

<u>Grade/Birth Year or later</u>			
		8 th grade/1995	Start: _____ End: _____
4 th grade/1999	Start: _____ End: _____	9 th grade/1994	Start: _____ End: _____
5 th grade/1998	Start: _____ End: _____	10 th grade/1993	Start: _____ End: _____
6 th grade/1997	Start: _____ End: _____	11 th grade/1992	Start: _____ End: _____
7 th grade/1996	Start: _____ End: _____		

Facilities to be Used:***

Name of Facility #1 _____ Phone # _____

Address: _____ City: _____ State _____ Zip _____

Age Division playing at this facility: _____ Seating _____

Contact person at this facility: _____

Name of Facility # 2 _____ Phone # _____

Address: _____ City: _____ State _____ Zip _____

Age Division at this facility: _____ Seating _____

Contact person at this facility: _____

***Please note if you are using more facilities please attach another sheet

Person in Charge of Referees:

Name: _____

Address: _____ City _____ State _____ Zip _____

Home phone: # _____ Fax _____

Cell phone: # _____ Email _____

Person in Charge of Playing Schedule **

Name: _____

Address: _____ City _____ State _____ Zip _____

Home phone: # _____ Fax _____

Cell phone: # _____ Email _____

Where schedule will be posted: _____

**Host must determine a suitable way to convey the schedule to tournament participants prior to bid approval.

Person in Charge of Results:

Name: _____

Address: _____ City _____ State _____ Zip _____

Home phone: # _____ Fax _____

Cell phone: # _____ Email _____

Where results will be posted: _____

General Information:

- ◆ All applications must be received by November 30, 2009.
- ◆ All applications must be fill out completely to be considered.
- ◆ All bid fees must be enclosed in the form of a Bank Check, Money Order or Credit Card # and expiration date.
- ◆ All applications/bids must be sent to:

New England Amateur Athletic Union
42 Albion Rd Ste 104
Lincoln, RI 02865
- ◆ Bid fees will be refundable less \$50.00 application fee per age division if the Organization's bid is not accepted.
- ◆ All applications/bids will be approved or rejected by December 31, 2009 from the day of receipt.

Signature / Certification:

I certify that I am authorized to sign and submit this bid application for the applicant and that the organization agrees to host a NEAAU State Tournament or NE Championship if this application is approved. I certify that the organization will comply with the criteria for the event as set out in this application by NEAAU.

Signature: _____ Date: _____

Title: _____ Organization: _____

Tournament Checklist:

ITEM	TIME LINE	DATE COMPLETED
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Verify All Outstanding Fees from Prior Years are Paid	Prior to Bid Submission		/	/
If applicable, verify all prior hosted events were properly done (medals, results, etc.)	Prior to Bid Submission		/	/
Verify Current Club & Athlete Registration	Prior to Bid Submission		/	/
Verify Facility Requirements	Prior to Bid Submission		/	/
Verify Facility where Schedule to be Posted	Prior to Bid Submission		/	/
Sanction Tournament	3 weeks after Bid Accepted or by December 21, 2009		/	/
Order Medals from National Office	21 Days Prior to Event		/	/
Order Trophies	21 Days Prior to Event		/	/
Order National Tournament Packages or find the website where packages can be accessed to notify the winning teams	15 Days Prior to Event		/	/
Deadline for Entries & Rosters	10 Days Prior to Event		/	/
Team Fees to NE Office	7 Days Prior to Event		/	/
Schedule approval by the Basketball Chair	7 Days Prior to Event		/	/
Results must be forwarded to the National Chairs (see below) and copies sent to the NE Office	48 Hours after Event completed		/	/

***Results must include the following:**

1. Order of Finish
2. All Score Sheets
3. All Team Rosters

***Results must be sent to:**

Girls Basketball

Kathy Campbell
14828 Jarrettsville
Pike Monkton, MD 21111
kathyref@marylandaau.com

Boys Basketball

Joe Crawford
AAU National Office
PO Box 22409
Lake Buena Vista, FL 03830